

## AGENDA

[www.townofvaldese.com](http://www.townofvaldese.com)

The purpose of this meeting is to provide members of Town Council and citizens with information regarding the upcoming regular Council meeting.

The Town Council Meeting will be live-streamed on YouTube [@townofvaldese](https://www.youtube.com/@townofvaldese).

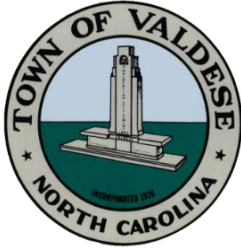
Public Comments will not be received during the October 28, 2024 meeting. However, a provision for public comments will be a part of the regular Council meeting on November 4, 2024, as required by GS. 160A-81.1.

Town of Valdese Town Council Pre-Agenda  
102 Massel Avenue SW, Valdese, NC

Monday, October 28, 2024  
6:00 p.m., Valdese Town Hall, Council Chambers

1. Call Meeting to Order
2. Invocation
3. Pledge of Allegiance
4. New Business
  - A. Review and discussion of November 4, 2024 Preliminary Agenda
5. Adjournment

The Town of Valdese holds all public meetings in accessible rooms. Special requests for accommodation should be submitted by individuals with disabilities at least 48 hours before the scheduled meeting time. Contact Town Hall at 828-879-2120 or TDD Phone Line (hearing impaired) 1-800-735-2962.



**PRELIMINARY AGENDA**  
[www.townofvaldese.com](http://www.townofvaldese.com)

**Town of Valdese Town Council**  
102 Massel Avenue SW, Valdese, NC

**Monday, November 4, 2024**  
6:00 p.m., Valdese Town Hall, Council Chambers

The Town Council Meeting will be live-streamed on YouTube [@townofvaldese](https://www.youtube.com/@townofvaldese).

- 1. Call Meeting to Order**
- 2. Invocation** (Led by the Valdese PD Volunteer Chaplains)
- 3. Pledge of Allegiance**
- 4. Informational Items**
  - A. Communication Notes
  - B. Reading Material
- 5. Open Forum/Public Comment**
  - A. Resolution of Appreciation – Retiring Planning Director Larry Johnson *(Presented by Mayor Watts)*
- 6. Consent Agenda**

All items below are considered routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests. In which event, the item will be removed from the Consent Agenda and considered under Item 7.

  - A. Approval of Regular Meeting Minutes of October 7, 2024
  - B. Approval of Closed Session Minutes of October 7, 2024
  - C. Approval of Public Safety Buildings Workshop Minutes of October 24, 2024
  - D. Approval of Ordinance Declaring Road Closures for the Town of Valdese 2025 Annual Events
- 7. New Business**
  - A. Proclamation for Burke County, NC Nonprofit Day (aka 1BurkeGives) *(Presented by Mayor Watts)*
  - B. Pool Structure Bids & Capital Campaign Discussion *(Presented by Parks & Rec Commission)*

- C. Review of Design-Build Approach to 215 Main St Renovation (*Council Discussion*)
- D. 200 Massel Ave Fire Station Status (*Council Discussion*)
  - I. Consideration Of The Design-Build Approach to the Construction of the Building
  - II. Consideration Of The Design-Build Approach to Site Preparation
- E. Consideration of Approval of Capital Project Ordinance – Berrytown Project (*Presented by Bo Weichel*)
- F. Consideration of Approval of Budget Amendments (*Presented by Bo Weichel*)
  - I. Hurricane Helene Storm Response and Repairs
  - II. Public Works Generator
  - III. Water Plant Filter Console Controller and Programmable Logic Controller Uplift
- G. Lead Service Line Inventory Project Update (*Presented by RJ Mozeley, McGill Associates*)
- H. Project Updates (Pending and Ongoing) (*Presented by Bo Weichel*)
  - I. Hoyle Creek Excavation and Construction
  - II. Lovelady to Lakeside Park Sidewalk Project
  - III. DOT Resurfacing Agreement

## **8. Interim Town Manager’s Report**

- A. Numerous events are scheduled for the months of November and December. A Holiday Event Calendar has been included in the reading materials for your reference. Please review the calendar for detailed information on upcoming activities.
- B. Town Offices Closed on November 11 in Observance of Veterans Day & November 28 & 29, 2024 in Observance of Thanksgiving
- C. Next Agenda Review Council meeting is scheduled for Monday, November 18, 2024, 6:00 p.m., Council Chambers, Valdese Town Hall
- D. Next Regular Council meeting scheduled for Monday, December 2, 2024, 6:00 p.m., Council Chambers, Valdese Town Hall

## **9. Mayor and Council Comments**

## **10. Adjournment**

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## COMMUNICATION NOTES

**To:** Mayor Watts  
Town Council

**From:** Town Clerk

**Date:** October 25, 2024

**Subject:** Monday, October 28, 2024, Pre-Agenda Council Meeting

### Monday, November 4, 2024 Preliminary Agenda Review Communication Notes:

6. Consent Agenda

- A. Approval of Regular Meeting Minutes of October 7, 2024**
- B. Approval of Closed Session Minutes of October 7, 2024**
- C. Approval of Public Safety Buildings Workshop Minutes of October 24, 2024**
- D. Approval of Ordinance Declaring Road Closures for the Town of Valdese 2025 Annual Events**

Request to close part of US 70/Main Street in Valdese for the Fireworks Friday Night, Annual Waldensian Festival Events, Treats in the Streets, and Annual Christmas Parade. Actual dates and times will be listed in the agenda packet.

7. New Business

**A. Proclamation for Burke County, NC Nonprofit Day (aka 1BurkeGives)**

Mayor Watts will read a Proclamation for Burke County, NC Nonprofit Day (aka 1BurkeGives), which will be held on Tuesday, December 3, 2024.

**B. Pool Structure Bids & Capital Campaign Discussion**

The bid opening for the pool structure is October 28<sup>th</sup>. Based on the cost, state bidding laws require this to be a formal bid opening. If at least three bids are not received, then the project will need to be readvertised one more time for at least a two-week period.

If three bids are received on the 28<sup>th</sup>, these will be presented at the pre-agenda meeting. A recommendation from the Parks and Recreation Commission will follow at the regular council meeting on November 4<sup>th</sup>. They will also request Council to approve a capital campaign.

### **C. Review of Design-Build Approach to 215 Main St Renovation**

Council discussion.

### **D. 200 Massel Ave Fire Station Status**

- I. Consideration of the Design-Build Approach to the Construction of the Building
- II. Consideration of the Design-Build Approach to Site Preparation

### **E. Consideration of Approval of Capital Project Ordinance – Berrytown Project**

At the prior Council meeting, a public hearing was conducted in relation to approving the CDBG grants involved with this project. This document will setup the budget which includes engineering, planning, environmental, and construction. It also provides grant administration through a contract with WPCOG to provide this service.

This project will replace approximately 8,215 LF of water lines to serve 81 homes, community fire hydrants and other appurtenances along Berry School Avenue, Berrytown Avenue, Berrytown Street, Bost Johnson Avenue, Bost Johnson Avenue Extension, and CV Johnson Drive in Burke County (project area). A \$56,000 portion of the grant will be utilized for planning purposes. This grant will fund the engineering report, environmental review record, and administrative tasks such as development of compliance plans and project reporting.

Through a CDBG-NR grant, the Town will upgrade waterlines and service connections to approximately fifty (50) low and moderate income households located along Berry School Avenue, Berrytown Avenue, Berrytown Street, Bost Johnson Avenue, Bost Johnson Avenue Extension, and CV Johnson Drive. All of the CDBG-NR funds will benefit low- and moderate-income persons.

Total project costs are \$3,036,775 and will be 100% funded by CDBG-I and CDBG-NR grants.

### **F. Consideration of Approval of Budget Amendments**

Amendments will move funds to the appropriate accounts.

- I. Hurricane Helene Storm Response and Repairs
- II. Public Works Generator
- III. Water Plant Filter Console Controller and Programmable Logic Controller Uplift

### **G. Lead Service Line Inventory Project Update**

The first goal of the LSL Inventory Project was to develop an initial service line inventory for the entire Town to be submitted by October 16, 2024 to the State that is compliant with EPA requirements. That goal has been met. McGill Associates will provide an update on the next steps and deadlines including notification by mail to our customers.

### **H. Projects Updates (Pending and Ongoing)**

Interim Town Manager Bo Weichel will give an update on the following projects:

- I. Hoyle Creek Excavation and Construction
- II. Lovelady to Lakeside Park Sidewalk Project
- III. DOT Resurfacing Agreement